Quick facts

134 full-time programs.

Enrolment: 7,000 full-time

Average student age: 24.4

Gender: 47% female 53% male

1998 Convocation: 4,392 graduates.

More than 13,500 Nova Scotians participated in the College's continuing education and customized training programs.

More than 1,000 Nova Scotians participated in apprenticeship training.

2,000,000 square feet of facility space at 13 campuses.

More than 1,000 Nova Scotians are employed by the College on a full-time basis.

Annual operating budget of approximately $80 million.

Customized Training generated more than $9.5 million in revenue during 1998-99.

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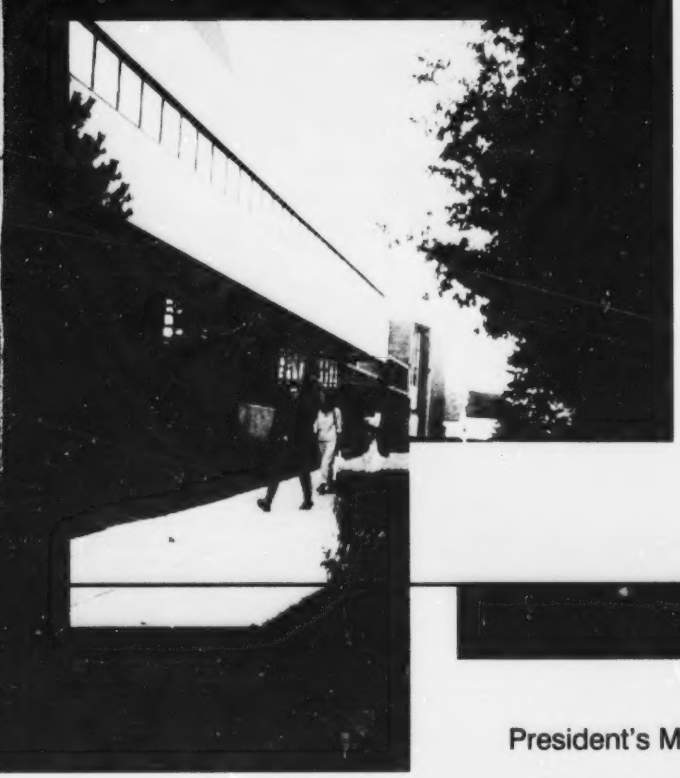

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Like any yearly tradition, the assembly of an annual report inevitably inspires reflection on the part of those involved in the process. On a personal level, having just completed my inaugural year as NSCC President, the process of reflection has been particularly exhilarating. As I began reviewing our achievements from April 1, 1998 to June 30, 1999, I could not help but be energized by the realization that we have begun charting a new course that will see the College play an even greater role in the economic and social development of our Province.

One of biggest highlights of 1998-99 has undoubtedly been the completion of the NSCC's first-ever strategic plan. As Nova Scotia's largest public college, we are accountable to a vast array of both internal and external publics. With this accountability in mind, we began an intensive series of consultations with business, community members, students, faculty, staff and alumni.

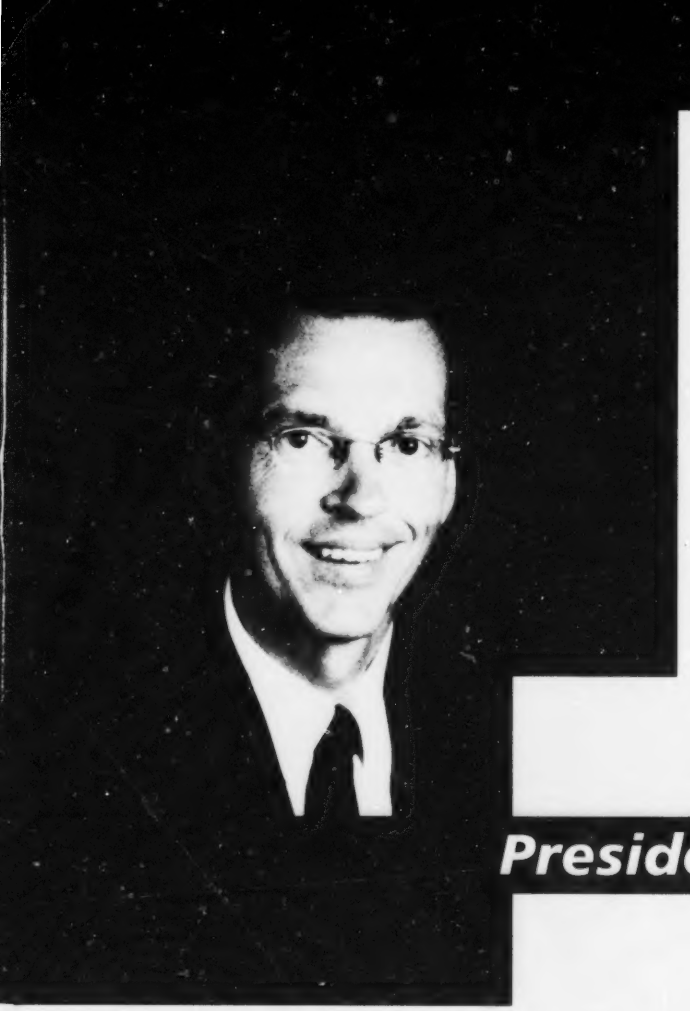
Innovation

By the end of the consultation process, the voices of more than 1,000 Nova Scotians had been heard. A College-wide steering committee then integrated this feedback into the results of extensive research on the latest innovations within the global community college movement. The resultant draft plan was revised three times after widespread consultation within the College community.

We had begun the strategic planning process with the commitment to find a mission that drives each of us to make a difference, to agree upon a vision that draws us toward the future, to confirm the values that unite us in our work, and to establish clear strategic directions for the College. In May 1999, we realized these goals when our Board of Governors approved a strategic plan containing these very elements. Our Mission, *Building Nova Scotia's economy and quality of life through education and innovation* , is bold and unique within the Canadian post-secondary community. Our vision focuses on engaging Nova Scotians in new ways to apply knowledge and skills and the integration of education and community-building and economic development. Our eight strategic directions have defined a path towards becoming a more engaged, activist and responsive post-secondary institution focused on meeting the needs of Nova Scotians.

We are very excited about our current activities and our prospects for the future. I hope that the new programs, partnerships and initiatives outlined in this report provide you with a greater understanding of the *new* Nova Scotia Community College.

Raymond E. Ivany
President



President's Message

"The success of our province will increasingly be based on the ability of the College to integrate economic and environment considerations into our strategic plan."

Accompanying the College's transition to self-governance in 1996, the NSCC Board of Governors was created with a clear mandate – to provide leadership, direction, and support to the continued evolution of the College and its programs. We are pleased to report that, during the past year, we have demonstrated our commitment to this mandate in ways that will have a profoundly positive and lasting impact on our College and its stakeholders.

Facing the retirement of NSCC founding President, Dr. Jack Buckley, we began the year with the challenge of finding a new President to guide the College into the millennium. An intensive search process culminated on July 13, 1998 with the announcement of Ray Ivany as NSCC's second president on October 5. The Board is particularly grateful to the staff and student members of the Search Committee. Their contributions were invaluable in helping us make an excellent choice for our College.

Leadership

Within his first week as President, Ray Ivany announced the launch of a comprehensive strategic planning process that would set the College on a course for the future. The timing for the strategic planning initiative could not have been better; in recent years, the Board had been preparing the groundwork for this exercise by developing strategic directions and supporting numerous renewal initiatives. Within the last five years alone, the College has introduced 62 new programs to directly address the changing needs of Nova Scotia's labour market. Furthermore, the establishment of the NSCC Program Advisory Committees, comprised of more than 300 industry and labour experts, has gone a long way toward ensuring that our programs are both cutting-edge and relevant to employers. If enrolment figures are to be used as a measure of our success in meeting labour market needs, then we are surely doing well – NSCC enrolment increased to an all-time high of 7,000 full-time students. Furthermore, heightened enrolment by women has shifted the gender ratio of our students to an almost 50/50 representation, while the average student age has declined from 29 to 26.4 over the past five years. Clearly, our College is rapidly becoming the post-secondary option of choice for new demographics of students.

The development of the Strategic Plan followed months of consultation with our internal and external publics, environmental scanning, and research on educational trends and labour force development. Recognizing the unwavering commitment of the many individuals involved in the process, The Board of Governors was especially pleased to approve the final draft of the Plan in May 1999.

We are confident that the Plan, which is outlined in the following pages, will increase our College's competitive advantage while ensuring that we meet the specific needs of our many stakeholders. As we now prepare to fully implement its recommendations, we cannot help but be excited by the prosperous future that surely lies ahead.

Carol Snider
Chair, Board of Governors

Board of Governors

Carol Snider, Chair, Board of Governors
Senior Vice President, Bank of Montreal

Jean Brittain, Councillor, Town of Digby

Ed Cayer, Vice President, Ocean Produce Intl.

Peter Doucette, Faculty Member, NSCC

Howard Harawitz, President, Exit 0 Digital Systems, Inc.

Ray Ivany, President, NSCC

Brian MacLeod, President, MacLeod Group Inc.

Mary Dee MacPherson, Mayor, Springhill

Richard G. McKay, President & CEO, Trenton Works Ltd.

Judy McMullen, ACAP

Douglas Mortimore, Staff, NSCC

Robbie Shaw, Vice President, Nova Scotia Power Inc.

W. Leslie Single , Past President & CEO, Crossley Carpet Mills Ltd.

Amanda Spencer, Student, NSCC

Vivian Thomas, Programs Coordinator, Black Educators Association

Marjorie Thompson, Staff, NSCC

Chris Wagner, Student, NSCC

Debora Walsh, Manager East Coast, Canadian Association of Petroleum Producers

In 1998-99, NSCC embarked on the development of a strategic plan to guide the future of the institution. We set out to learn from those who live and work in our communities, those who drive our economy through private and public organizations and those who work and study in our College.

As inclusion was essential to the success of this project, we engaged a committed group representing each of our campuses to analyze and synthesize the thoughts and perceptions of what the new College should be and the services it should provide.

It was gratifying to know that over 1,000 Nova Scotians were eager to take part in the shaping of Nova Scotia's public college. They e-mailed, faxed, responded to survey questions on a toll-free line and attended small group sessions in their local area.

Strategic Directions

In the end, eight Strategic Directions emerged:

Portfolio Education

The Nova Scotia Community College program offerings will move from focusing solely on the traditional delivery of training, to a range of options that builds upon a student's planning and portfolio development.

Defining Quality

NSCC will establish a measure of quality that demonstrates the value we add to those who participate in the life of the College.

Working with Employers

NSCC will align its programs with Nova Scotia's economic development, actively supporting the growth and prosperity of new, established, and prospective employers.

Personal Growth/ Organizational Progress

NSCC will be an organization of lifelong learners, whose personal and professional growth is the source of the College's progress.

Connecting with Communities

NSCC will make community development an integral part of College programs and planning.

A Distinctive Student Experience

The NSCC experience will be distinguished for the avenues it gives students to explore employment opportunities, community involvement, and personal growth.

Marketing and Promotion

NSCC will actively market and promote its capacity to serve students, employers and communities.

Growth and Public Accountability

NSCC will grow in response to the public's need for a diverse education system that places a high priority on Nova Scotia's development.

Transformation

New Mission

Building

Nova Scotia's economy

and quality of life through

education and innovation.

College programming is driven by the economic directions of our province and are constantly changing to reflect the labour market needs of our province. NSCC has implemented Program Advisory Committees (PACs), consisting of community, industry, faculty, and students who meet regularly to discuss program curriculum, standards, equipment, and work placements, in an effort to ensure graduates are ready to enter the workplace with the skills required.

Another part of College life is working with our communities to ensure they have access to post-secondary education through part-time studies, customized training opportunities and unique programs that offer the opportunity to visit the College and our programs. These opportunities allow individuals to access the resources available at their local campus and explore how the College can make their post-secondary dream come alive.

Strength

New Petroleum Institute

In partnership with UCCB and Dalhousie University, the College will house the Petroleum Institute. The Institute will offer offshore related programs so that Nova Scotians will be prepared to fulfill the labour market requirements of the Sable Offshore development. The College will offer programs in offshore, as well as onshore oil and gas delivery to households.

Continuing Education and Customized Training

NSCC continues to experience growth in the number of students enrolled in Continuing Education programs in the College, with 13,566 course enrolments compared to 12,395 in 1997-98.

Marine Science Education in the Philippines

Nova Scotia was named the only Canadian partner with the Asian Maritime University, joining Norway as the second international partner. Partnering with other Nova Scotian post-secondary institutions, the virtual university in Iloilo, Philippines will have the capacity for distance education and graduate studies in marine training and marine science education.

Offshore Developments

In response to emerging offshore gas industries in Nova Scotia, NSCC introduced two new initiatives. The Atlantic Centre for Electrical Technologies (ACCET), is the only facility in Canada accredited to provide ExTraining - safety training for those working with electrical equipment in hazardous and potentially explosive environments. The Gas Installation and Service program was developed to provide the skills necessary for switching and installing natural gas for home use.

YMCA

Akerley Campus and the YMCA of Greater Halifax/Dartmouth joined forces to provide recreational activities to students, staff and faculty as well as community residents. In their new location, the YMCA now offers a conditioning centre, floating aerobics floor and use of the Akerley Campus swimming pool.

Aviation Technology Program

The College took flight with the introduction of the Aviation Technology Program in September, 1998. Since the inception, the program has been evaluated and accredited by the Canadian Forces Community College Entry Plan (pilot) and has also introduced French language training into its curriculum.

Partnerships

"The College welcomes the opportunity to partner with a well-established community organization like the YMCA which matches our own institutional values in relation to building better communities"

— Ray Ivany,
on the NSCC-YMCA partnership,
April 29, 1999

In the four years since 1994-95, the program renewal process has resulted in a significant shift in the College's program emphasis. Over 40% of the programs currently offered are new since 1994, reflecting changes to Nova Scotia's employment market. Thirty-seven percent of NSCC students are now enrolled in Applied Arts, Information Technology, Human Services and Hospitality programs, compared to 21% four years ago. Women are attending NSCC in greater numbers (47% in 1999).

Though the number of women in the trades and technologies is still relatively small, the College is working to stimulate interest and encourage access for women interested in careers in trades and technologies. There are Women in Trades and Technologies (WITT) chapters on several campuses, and more women are employed as faculty in these program areas. Techsploration was also introduced in 1999 - a program for young women in Grade 9 to explore and consider careers in the trades and technology fields.

Leading-Edge

Canadian Foundation for Innovation Research Funding

The College made history in 1999 by winning the first-ever Canadian Foundation for Innovation funding granted to a college in Canada. This applied research funding will be directed to the NSCC's Annapolis Valley Campus, Centre of Geographic Sciences (COGS) located in Lawrencetown, NS. COGS, recognized for its worldwide reputation for excellence in Geomatics training and research, will also receive a matching amount from the Canada Nova Scotia COOPERATION Agreement on Economic Diversification as well as financial and in-kind contributions from local private industry.

A centre of expertise in coastal zone geomatics will facilitate further research in mapping, environmental impact studies and socioeconomic analysis of coastal zones and the immediate offshore. The results of the research will assist industries involved in flood risk assessment, positioning for oil and gas exploration and transport infrastructures and aquaculture site selection.

Techsploration

Forty-eight young women in Grade 9 from the Guysborough and Strait Area regions explored new economy careers in trades and technologies during the first year of *Techsploration*. This program was developed to inspire young women to consider their options in these fields and to investigate how to pursue these careers. An innovative new program funded and coordinated by NSCC; Women in Trades & Technologies NS (WITT NS); and the Department of Education, Apprenticeship Training Division with financial support from Sable Offshore Energy Inc., the project brought female role models from trades and technologies industries together with young women who have demonstrated an interest in trades and technologies career paths. They work as a unit for 3 months and then come together for a one-day symposium.

Programs and Research

NSCC continues to respond to the needs of employers and employees by providing the skills and knowledge necessary to secure employment in Nova Scotia's emerging industries.

A prerequisite for any NSCC faculty position is to have at least eight years of industry experience. We believe that the best teacher is one who has worked in the industry in which they are teaching. We also recognize that these individuals may not have adult education experience. To assist faculty in the transition from workroom to classroom we developed a summer program for new faculty entering the College. The program prepares faculty members for classroom experiences and educates them in the philosophies and principles of NSCC.

Community College Education Diploma Program

The focus of the Community College Education Diploma Program (CCEDP) is the promotion of lifelong learning and the growth of the College as a learning organization. CCEDP provides an opportunity for focussed study of adult education with colleagues from diverse programs and occupational backgrounds. The program combines innovative adult education and learning concepts with practical skill-based methods and techniques for working and teaching at NSCC.

Relevance

Community College Graduate Follow-Up

The Community College Graduate Follow-up Survey report, conducted by the Department of Education, reported that three out of four graduates (74.6%) got jobs within a year of graduation - up five per cent from 1993. Industry-specific programs, student preparation and readiness and employer satisfaction have all contributed to the College's rising graduate employment rates.

Program Advisory Committees (PACs)

NSCC invites the participation of industry members on the Program Advisory Committees (PACs). Each program area has a PAC to review curriculum, standards and relevancy of programming.

The following people act as chairs of the PACs, providing leadership to the 300+ PAC members who advise and direct the College:

Addictions: Todd Leader, Western Regional Health Board
Aquaculture: David Scarratt, Dr. David Scarratt & Associates
Carpentry: John Healey, Atlantic Home Warranty Program
Cartography: Gerald Boulet, Gerald Boulet & Associates
Community Economic Development: John Ouellette, Strait East Nova Community Enterprise Network
Computer Systems: Robert Wolf, DMR Consulting Group
Cooking: Howard Selig, Valley Nutrition & Food Services
Correction Services: Allyson Muzzerall, NS Youth Centre
Dental: Bruce Fiirs, Dalhousie University Dental Laboratory
Drafting: Carlo Testa, Carlo Testa Architects
Electrical: Charlie Kerr, Ainsworth Atlantic
Electronics: Steve Lilley, NRSI
Entrepreneurship: Annette St. Onge, Business Development Bank Of Canada
Food & Nutrition: Kathy Chapman, Metro Food Bank Society
Forestry: Richard Countway, Moyle Oxner Ltd.
Funeral Services: Lisette Surrette, Maillet Funeral Home
Heavy Duty Equipment Repair: Dave Goswell, Wilson's Equipment Ltd.
Horticulture: Jamie Ellison, Bunchberry Nursery
Hospitality: John Duggan, The Cambridge Suites Hotel
Human Services: Brenda Whittle, Caring For Cancer Patients
Library: David Witherly, Annapolis Valley Regional Library
Machining: Albert McMullan, Pratt & Whitney Canada Limited
MVR-Mechanical: Stephen MacLean, Anchor Motors
New Media: Tom Porter, Webcraft Consultants Ltd.
Outdoor Power: Art McNeil, Mercury Marine Ltd.
Pharmacy: Bryan Davis, Queen Elizabeth II Health Science Centre
Planning & Land Information Technology: Andrew Paton, NS Housing & Municipal Affairs
Plumbing Heating/Ventilation: Ken Bell, Hydro-Mechanical Sales Ltd.
Survey: Dave Coleman, University Of New Brunswick
Water Resources: Heather Cross, H.J. Cross Hydrogeo
Welding: Scott Dauphinee, Santa Fe Drilling

Teaching

1999 Recipient of the Excellence in Teaching Award

The Excellence in Teaching Award recognizes one teacher annually who displays qualities of superior teaching enthusiasm and genuine interest in the progress and development of students. The recipient is selected by students, peers and Campus/College Administration.

Hugh J. MacIntyre is the lead faculty member in the Human Services - Child and Youth Program at the Truro Campus. He is a registered Social Worker who holds a Master of Social Work from Dalhousie University and a Post-Graduate Certificate in Advanced Child Welfare Practice. He has been a faculty member at the College since 1995, first teaching Human Service Teacher at Shelburne Campus, followed by his current position at the Truro Campus.

Honourary Diplomas

Honourary Diplomas, the highest award the College can bestow, are awarded to persons of great achievement and distinction who have made a significant contribution to the College or to the aims of the College.

1999 Honourary Diploma Recipients

Wayne Adams is a graduate of the Halifax Campus of NSCC. He is the former Minister of the Environment and Minister of Supply and Services.

Sam Bower is the President of Atkinson and Bower, Ltd. He has employed a number of graduates, provided numerous work experience opportunities, and served as guest lecturer.

George Boyd is a graduate of the former NSIT, now the Institute of Technology Campus of NSCC. A playwright, his play *Africville* was performed in Halifax to critical acclaim.

Albert (Allie) Craswell is the Plant Manager of Avon Foods Inc., a food processing and canning facility nestled in the small farming community of Berwick.

Dynamic

Karen Dickinson, Chairperson, Cumberland Development Corporation, was the Chair of the first Advisory Committee which was established in the Fall of 1996.

Clotilda Yakimchuck is highly regarded for her work with the black community. A retired Registered Nurse, she is the Past President of the Registered Nurses Association of Nova Scotia and Past Chair of the Regional Health Board.

As part of NSCC's staff recognition awards, the President hosts an evening to celebrate those employees who have completed 25 years of service to NSCC and its predecessor institutions. This recognition event offers an opportunity to thank each of these long-standing employees for their commitment and dedication to post-secondary applied education in Nova Scotia.

1999 NSCC 25 Year Service Award recipients. Standing, left to right: John Keating, John Morris, Virginia Watters, Thomas Harmes, Harold Levangie. Seated, left to right: Lynette Bresowar, Gerry Mahar, Sandra Forsythe, Ronald O'Handley, Joan Fisher.

People

1999 Recipient of the Support Staff Excellence Award

The Support Staff Excellence Award recognizes a support staff member annually who displays exceptional commitment and enthusiasm for his/her respective duties in fulfillment of the College's mission. Peers, campus and College administrators select the recipient.

Shirley Surette is the Student Services Office Administrative Assistant at Burridge Campus. Shirley strives to ensure Burridge Campus students have the best experience possible. Shirley always gives her full attention to those with whom she is speaking, and she takes the time to listen and to make them feel special. She is especially gifted at welcoming new students and making them feel comfortable in their new environment.

The Nova Scotia Community College salutes Shirley for her outstanding contribution and commitment to her work and the College.

NSCC students continue to distinguish themselves in an array of exciting competitions and events. Additionally, our students combine innovative thinking with entrepreneurial spirit in the creation of new ventures.

Canadian Hydrographic Association
Adam King, Geographic Engineering Technology student, Centre of Geographic Sciences (COGS), Annapolis Valley Campus.

Canadian Cartographic Awards
Andrew Murray, Best Overall Achievement in Cartography, Class of 1998; Rachelle Caissie, Best Monochrome Map in a College or Graduate Program, Centre of Geographic Sciences (COGS), Annapolis Valley Campus.

Nova Scotia Literacy Coalition Scholarships
Patty Davison, Christene Whidden and Karen Jordan, Truro Campus.

Distinction

Canadian National Railways
Tina Kuhn, plumbing student at Institute of Technology Campus and Connie DeMings, Aquaculture student, Shelburne Campus.

Association of Nova Scotia Land Surveyors Best Survey Plan Awards
Kevin Grey & Mike McDonnell, Centre of Geographic Sciences (COGS), Annapolis Valley Campus.

Skills Canada

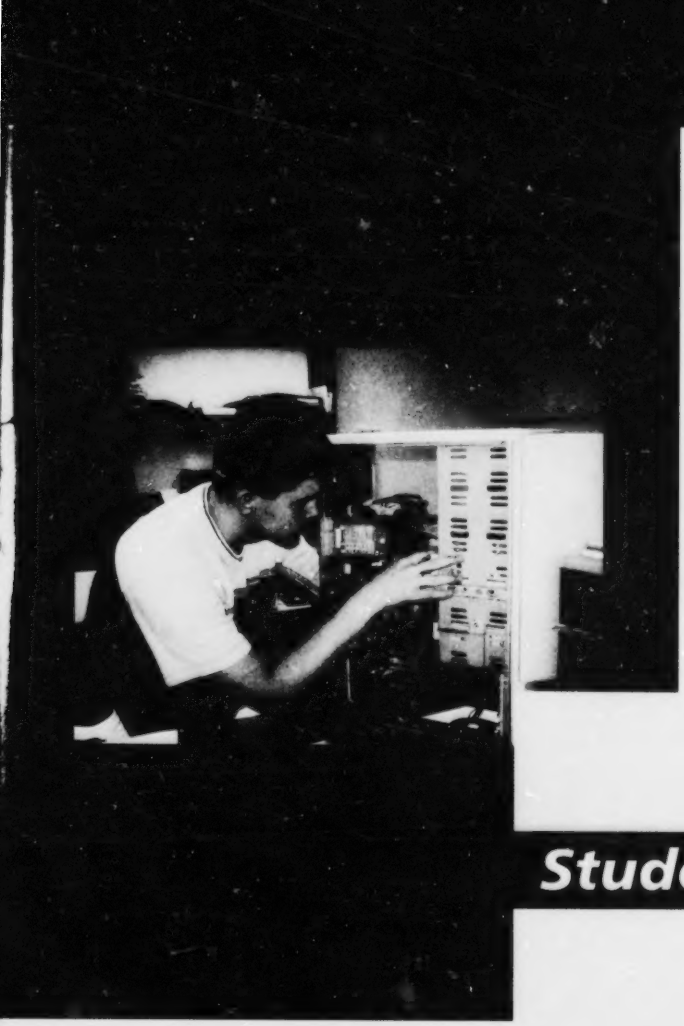
The College hosted Nova Scotia's first-ever provincial competition to determine who would represent Nova Scotia at Skills Canada. Thirteen of the 16 Nova Scotian winners were NSCC students. Seven of the 13 College representatives were apprentices. Tim Patton, a PC Networking student from Burridge campus, won the Canadian PC Network Support Competition and will represent Canada in the World Skills Competition in Montreal, November 1999.

Novanet

With our expanding commitment to student research and information accessibility, NSCC became a member of the Novanet consortium, a province-wide bibliographic network of library and resource centre collections.

Entrepreneurial Spirit

William Peterson, Entrepreneurship and Small Business student and Elliott Morash, Business Information Technology student at Shelburne Campus, combined their life-long skills and knowledge and opened Atlantic Golden Smokehouses. Having met at a Start Your Own Business seminar, they recognized their individual talents and made use of their diplomas and their previous work experience. The summer after graduation Bill and Elliott began the building process of a state-of-the-art smoke plant in Lockeport, Nova Scotia.



Student Excellence

"The big difference is the approach....it's all about skills, hands-on work... like a mental boot camp."

— Prosenjit Mitra, student,
Geographic Information Systems,
Annapolis Valley Campus, (COGS)
Maclean's *Guide to Canadian Colleges 1999.*

Auditors' Report

To the Board of Governors of the **Nova Scotia Community College**

We have audited the balance sheet of the **Nova Scotia Community College** as at March 31, 1999 and the statements of financial position, revenue and expenditures, changes in financial position and statement of changes in net assets for the year then ended. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

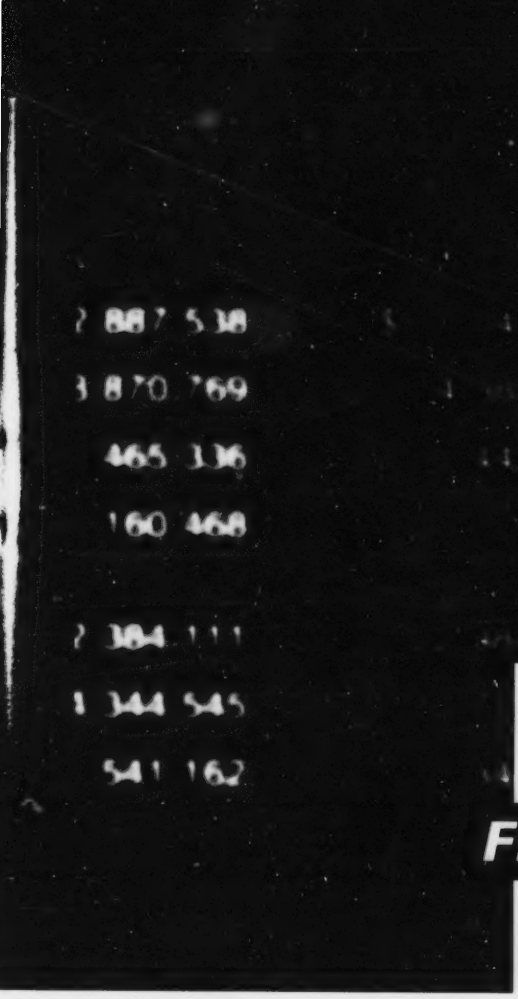
We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the College as at March 31, 1999 and the results of its operations and the changes in its financial position for the year then ended, in accordance with generally accepted accounting principles.

Deloitte & Touche LLP

June 15, 1999

Chartered Accountants



Financial Statements

Nova Scotia Community College
Statement of Financial Position

as at March 31, 1999

Assets

	1999	1998
Current assets		
Cash	**$12,887,538**	$ 17,547,517
Accounts receivable (Note 3)	**8,870,769**	4,384,582
Inventory	**465,336**	442,624
Prepaids	**160,468**	9,692
	22,384,111	22,384,415
Capital assets (Notes 2 and 4)	**4,344,545**	2,711,138
Endowment assets (Note 5)	**541,162**	344,208
	$ 27,269,818	$ 25,439,761

Liabilities

	1999	1998
Current liabilities		
Accounts payable and accrued liabilities	**$14,378,931**	$ 14,781,038
Deferred revenue (Note 6)	**2,444,843**	1,258,265
Deferred salary	**53,021**	44,345
College service award (Note 8)	**17,326**	-
	16,894,121	16,083,648
Deferred revenue related to capital assets (Note 7)	**2,000,000**	1,333,000
	18,894,121	17,416,648
Contingency (Note 17)		
Net assets		
Invested in capital assets (Note 9)	**2,344,545**	1,378,138
Unrestricted	**767,067**	1,577,844
Restricted for endowment purposes (Note 5)	**541,162**	344,208
Restricted for Campus Development (Note 14)	**4,722,923**	4,722,923
	8,375,697	8,023,113
	$27,269,818	$ 25,439,761

Nova Scotia Community College
Statement of Revenue and Expenditures

Year Ended March 31, 1999

	1999	1998
Revenue		
Province of Nova Scotia (Note 10)	**$48,232,000**	$ 44,971,000
Government of Canada	**6,859,635**	6,638,863
Tuition and fees	**7,515,242**	7,419,844
Customized training	**8,677,362**	9,761,049
Amortization of deferred revenue related to capital assets	**1,333,000**	667,000
Other (Note 11)	**8,851,240**	7,222,109
	81,468,479	76,679,865
Expenditures		
Salaries and benefits	**50,064,523**	47,511,706
Operating supplies and services	**19,837,496**	14,453,830
Equipment, rentals, other	**4,446,029**	6,366,183
Utilities and maintenance	**4,845,296**	5,638,512
Early retirement incentive program	**-**	1,248,100
Amortization	**2,119,505**	1,088,792
	81,312,849	76,307,123
Excess of revenue over expenditures	**$ 155,630**	$ 372,742

Nova Scotia Community College
Statement of Changes in Financial Position

Year Ended March 31, 1999

	1999	1998
Net inflow (outflow) of cash related to the following activities:		
Operating		
Excess of revenue over expenditures	$ 155,630	$ 372,742
Item not affecting cash		
Amortization	2,119,505	1,088,792
	2,275,135	1,461,534
Changes in non-cash working capital items (Note 12)	(3,849,202)	11,246,750
	(1,574,067)	12,708,284
Investing		
Purchase of capital assets	(3,752,912)	(3,799,930)
Financing		
Deferred revenue related to capital assets	667,000	1,333,000
Designated funds (Note 13)	-	7,306,163
	667,000	8,639,163
Net cash inflow (outflow)	(4,659,979)	17,547,517
Cash position, beginning of year	17,547,517	-
Cash position, end of year	$12,887,538	$ 17,547,517

Nova Scotia Community College
Statement of Changes in Net Assets

Year Ended March 31, 1999

	Invested in Capital Assets	Unrestricted	Restricted for Endowment Purposes	Restricted for Campus Development	1999 Total	1998 Total
Balance, beginning of year	$ 1,378,138	$ 1,577,844	$ 344,208	$ 4,722,923	**$ 8,023,113**	$ -
Excess (deficiency) of revenue over expenditures	(786,505)	942,135	-	-	**155,630**	372,742
Designated funds (Note 13)	-	-	-	-	**-**	7,306,183
Investment in capital assets	1,752,912	(1,752,912)	-	-	**-**	-
Transfer of Restricted Funds (Note 15)	-	-	-	-	**-**	270,805
Endowment contributions and interest	-	-	247,083	-	**247,083**	81,466
Endowment disbursements	-	-	(50,129)	-	**(50,129)**	(8,063)
Balance, end of year	$ 2,344,545	$ 767,067	$ 541,162	$ 4,722,923	**$ 8,375,697**	$ 8,023,113

Nova Scotia Community College
Notes to the Financial Statements

Year Ended March 31, 1999

1. OVERVIEW OF OPERATIONS

The Nova Scotia Community College was established as a post-secondary public education corporation under the authority of the Community College Act of Nova Scotia effective April 1, 1996.

The College, with thirteen campuses across the Province, is responsible for enhancing the economic and social well-being of Nova Scotia by meeting the occupational training requirements of the population and the labour market.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with generally accepted accounting principles and include the following significant accounting policies:

a) Revenue Recognition

The College follows the deferral method of accounting for revenue. Tuition fees, residence fees and sales are recognized when the services are provided or the goods are sold. Funding for expenditures of future periods are deferred and recognized as revenue in the year in which the related expenditure is incurred. Funding received for capital assets are deferred and recognized as revenue on the same basis as the acquired capital assets are amortized.

b) Capital Assets

Purchased capital assets are recorded at cost. Capital assets are amortized on a straight-line basis over the following estimated useful life:

Computer equipment	3 years
Furniture and equipment	5 years

Land and buildings are owned by the Province and are not reflected in the assets of the College. Improvements made to these buildings are therefore expensed in the year.

On March 31, 1996, the Province transferred title to all computers, furniture, fixtures and equipment contained within the buildings to the College. The assets have not been reflected in the financial statements. The capital policies described have been implemented on a prospective basis as the information for retroactive treatment is not readily available.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

c) Contributed Services

The Province provides the College with buildings at 13 campuses (in excess of two million square feet) and is responsible for the maintenance of the physical plant and building infrastructure, the benefit of which is not reflected in these financial statements.

d) Inventory

Inventories consist of merchandise and supplies held for resale and are valued at the lower of cost and net realizable value. Administrative and program supplies and library periodicals are not inventoried.

3. ACCOUNTS RECEIVABLE

	1999	1998
Customized training/other	$ 4,144,638	$ 3,242,991
Province of Nova Scotia	2,500,000	-
Tuition fees	520,911	381,164
Harmonized Sales Tax	2,075,855	760,427
Allowance for doubtful accounts	(370,635)	-
	$ 8,870,769	$ 4,384,582

4. CAPITAL ASSETS

	Cost	Accumulated Amortization	Net Book Value 1999	Net Book Value 1998
Computer equipment	$ 4,568,478	$ 2,343,875	$ 2,224,603	$ 1,644,031
Furniture and equipment	2,983,397	863,455	2,119,942	$ 1,067,107
	$ 7,551,875	$ 3,207,330	$ 4,344,545	$ 2,711,138

5. ENDOWMENT ASSETS

The balance restricted for endowment purposes represents donations and related interest restricted for scholarships, awards and other specified purposes.

6. DEFERRED REVENUE

Deferred revenue represents the unexpended portion of amounts received for specific purposes and is summarized as follows:

	1999	1998
Apprenticeship	$ 801,099	$ 618,426
Direct purchase option students – HRDC	780,000	-
Customized training	368,453	74,936
Student information system development	205,065	205,065
Co-operative education	25,617	219,845
Other	264,609	139,993
	$ 2,444,843	$ 1,258,265

7. DEFERRED REVENUE RELATED TO CAPITAL ASSETS

Deferred revenue related to capital assets represents the unamortized portion of funding received from the Province of Nova Scotia for capital asset additions. The changes in the deferred balance are as follows:

	1999	1998
Beginning balance	$ 1,333,000	$ -
Contributions received	2,000,000	2,000,000
Amortization of deferred revenue related to capital assets	(1,333,000)	(667,000)
Ending balance	$ 2,000,000	$ 1,333,000

8. COLLEGE SERVICE AWARD

As per the new collective agreements, some college employees are eligible for the College Service Award. This award replaces the Public Service Award for these employees. One percent of the employees pay is contributed to the fund by the College.

9. NET ASSETS INVESTED IN CAPITAL ASSETS

	1999	1998
Capital assets, net	$ 4,344,545	$ 2,711,138
Deferred revenue related to capital assets	(2,000,000)	(1,333,000)
	$ 2,344,545	$ 1,378,138

10. REVENUE - PROVINCE OF NOVA SCOTIA

	1999	1998
Funding received	$50,232,000	$ 46,971,000
Portion related to capital assets	(2,000,000)	(2,000,000)
	$48,232,000	$ 44,971,000

11. OTHER REVENUE

	1999	1998
Other revenue is summarized as follows:		
Bookstore revenue	$ 2,639,674	$ 2,430,689
Food sales	1,237,267	1,223,091
Apprenticeship/Shop	1,141,951	991,543
Interest	882,522	769,475
Lodging, rent and miscellaneous	2,949,826	1,807,311
	$ 8,851,240	$ 7,222,109

12. CHANGES IN NON-CASH WORKING CAPITAL

	1999	1998
Increase in accounts receivable	$ (4,486,187)	$ (4,384,582)
Increase in inventory	(22,712)	(442,624)
Increase in prepaids	(150,776)	(9,692)
(Decrease) increase in accounts payable	(402,107)	14,781,038
Increase in deferred revenue	1,186,578	1,258,265
Increase in deferred salary	8,676	44,345
Increase in College Service Award	17,326	-
	$ (3,849,202)	$ 11,246,750

13. DESIGNATED FUNDS

The $7,306,163 represents designated funds that the College had earned prior to March 31, 1997. The majority of these earnings were accumulated as a result of the College's customized training programs in that prior period.

14. RESTRICTED FOR CAMPUS DEVELOPMENT

Earnings arising from the College's customized training programs prior to March 31, 1997 have been internally restricted to ensure that the funds are used solely for campus development projects.

15. TRANSFER OF RESTRICTED FUNDS

In July, 1997, the Province of Nova Scotia transferred control of endowment funds, in the amount of $270,805, to the College.

16. COMMITMENTS

The College is committed to the following lease and maintenance agreement payments over the next five years:

1999	2000	2001	2002	2003
$568,670	$365,011	$135,571	$77,418	$31,383

17. CONTINGENCY

An assessment by Revenue Canada has denied the College's claim for 100% of input tax credits (ITCs) for Harmonized Sales Tax and has deemed the College eligible for ITC's at only 67% as a member of the MUSH sector. In 1998, Revenue Canada has assessed the College to owe $1,050,000 plus penalties and interest of approximately $32,000. This represents the period April 1, 1997 to April 1, 1998.

The Province is appealing the decision on behalf of the College and is making application to enable the College to claim the full 100% ITC. In the event of an unsuccessful appeal, it is the College's understanding that the Province of Nova Scotia - Department of Education will fund the deficiency. No accrual has been made in the financial statements.

18. PRIOR YEAR'S FIGURES

Certain of the prior year's figures have been restated to comply with the 1999 financial statement groupings.

19. UNCERTAINTY DUE TO THE YEAR 2000 ISSUE

The Year 2000 Issue arises because many computerized systems use two digits rather than four to identify a year. Date-sensitive systems may recognize the year 2000 as 1900 or some other date, resulting in errors when information using year 2000 dates is processed. In addition, similar problems may arise in some systems which use certain dates in 1999 to represent something other than a date. The effects of the Year 2000 Issue may be experienced before, on, or after January 1, 2000, and, if not addressed, the impact on operations and financial reporting may range from minor errors to significant systems failure which could affect an entity's ability to conduct normal business operations. It is not possible to be certain that all aspects of the Year 2000 Issue affecting the college, including those related to the efforts of customers, suppliers, or other third parties, will be fully resolved.